

RUHR-UNIVERSITÄT BOCHUM

Мы с языками на «ты»

Vi er språk

نحن لُغَات

RUB

Nous sommes les langues

Nos somos linguas

We are languages

Vi är språk

我们是语言

Språcheñ şchärfeñ dëin Prôfit!

Somos idiomas

Jesteśmy na językach

みんなの言葉

Siamo lingue

Biz dilleriz

Wij zijn talen

Γλώσσες είμαστε

ZFA

ZENTRUM FÜR
FREMDSPRACHENAUSBILDUNG

→ www.zfa.rub.de

Information on registering for ZFA language courses
for co-operation students, school students,
participants of the FWJ at RUB and students of other universities

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1. Do I need to participate in a placement test?

The general principle **“no matter how little previous knowledge you have, you must be placed or provide proof of your language level”** applies.

What is considered prior knowledge?

E.g. one year of school, a language course attended years ago or little knowledge of the language as a mother tongue.

Without any prior knowledge?

Direct registration for the beginner level of a language

2. How can I proof my previous language skills?

- By a certificate of an **internationally recognised standardised language examination** taken within the **last two years**: Examination of the certificate and placement in the courses of the ZFA by Anna Timukova (please send the certificate by mail to zfa-einstufung@rub.de).
- By successfully completing a **preceding level course** at the ZFA in the last two semesters **with a passed examination** (will be checked by *eCampus*).
- Through a placement test of the ZFA (result is valid for two semesters, more information can be found [here](#).)

3. Result of the Placement Test

The level displayed at the end of your placement test is the level to be attended. This level is also stated in the title of a course. The indicated level and the course level must match. Please note that there are also so-called intermediate levels at the ZFA, e.g. A2/B1. If you are recommended to take part in these levels after the placement test, you will not be able to register for A2 or B1 with an A2/B1 placement, for example, but only for the courses with A2/B1 in the course title.

A registration for a lower level is only possible after consultation with Mrs Timukova or a member of the ZFA staff. Details of Mrs Timukova's consultation hours can be found on the placement page. Contact details of the other staff members can be found on the language pages on our homepage.

4. Registration

The link to the registration form, the registration deadline, and further information on the language courses can be found on our [homepage](#).

You can enter up to three course requests in the registration form. Course request 1 corresponds to your 1st priority. The selection of languages and levels is limited to the courses available in the menu.

Please be sure to provide a **university e-mail address** when registering. Registrations with private e-mail addresses cannot be considered. Exceptions can only be made for school students.

5. Allocation of course places

The assignment of places for cooperation students, school students and participants of the FWJ usually takes place at the same time as for first-year students at RUB. Please note that we cannot send out individual cancellations due to capacity reasons.

If you do not receive a place via your university or the JungeUni, but there are still places available in your desired course, a place will be offered to you at the same conditions as for students from other universities. Further information can be found under chapter 7.

Students from other universities will be contacted during the first week of the course at the latest if a spot can be offered to them.

! Arrangements with lecturers do not lead to course participation !

6. Participation conditions for school students, participants of the FWJ at RUB, and students of our cooperating universities

We currently cooperate with the University of Witten-Herdecke, Bochum University of Applied Sciences and the University of Applied Sciences for Health.

The regulations formulated on our [homepage](#) apply to participation in ZFA language courses. Please read the sub-pages on the menu item Courses & Formalities carefully.

➔ Special Conditions for Students of the **HS Bochum**

Bochum University of Applied Sciences offers its own courses in Chinese, English and Spanish. The courses offered by the ZFA in these languages are therefore not open to students at Bochum University of Applied Sciences.

7. participation conditions for students from other universities (incl. UA Ruhr)

Students from other universities have the opportunity to participate in ZFA courses, provided there are free places on the desired course. This offer is subject to a fee.

The costs currently amount to 240,- €* / 4 SWS course or 120,- €* / 2 SWS course and are only due after acceptance of the place offered by the office.

* excl. teaching material (e.g. textbook or copying costs)

8. What to Do - Summary

1. Check your need for a placement test
2. Participate in a placement test or provide proof of your prior knowledge
3. application for an appropriate course via the registration form
4. wait for assignment to courses by the ZFA office
5. accept a place on the course by attending the first lesson of the course

Viel Spaß und Erfolg
in den Sprachkursen des ZFA!